



**Suma Consultancy  
Services Ltd**



# Company Profile

**Sustainable  
Workforce  
Solutions**

# Our **Manpower Supply** Construction Workers



**Masons**



**Welders**



**Plumbers**



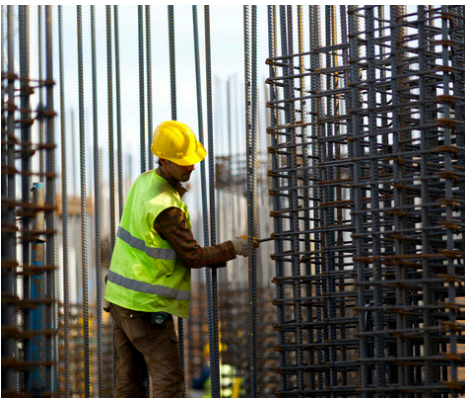
**Gypsum Workers**



**HVAC Technician**



**Electricians**



**Steel Fixtures**



**Helpers**



**Painters**



**Heavy Equipment Operators**



**Shuttering Carpenters**



**Carpenters**



# Our **Manpower Supply**

*Home, Hospitality & other Workers*



**Hospital Cleaners**



**Nannies**



**Cooks**



**Caregivers**



**Hotel Cleaners**



**Housemaids**



**Delivery Drivers**



**Bike Riders**



**Family Drivers**



**Heavy Duty Drivers**



**Taxi Drivers**



**Factory Workers**

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## *About* **Company**

Suma Consultancy Services Ltd is a multifaceted group headquartered in Sierra Leone, dedicated to advancing employment development, travel, and workforce solutions across borders.

We are committed to creating **ethical, efficient, and people-centered systems** that connect skilled and semi-skilled African workers with reputable employers globally, while also offering integrated travel and tourism services.

Our mission is simple yet transformative — to deliver services that meet the evolving needs of clients, foster decent work opportunities, and strengthen global partnerships built on **trust, integrity, and excellence.**

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## *Our* **Subsidiaries**

Suma Consultancy Services Ltd operates through specialized divisions that reflect our commitment to excellence, development, and client satisfaction.

### **1. Suma's Foundation for Employment Development**

Empowering individuals and organizations through tailored employment solutions, training programs, and career development initiatives. This division manages both local and international recruitment, ensuring compliance and ethical standards throughout the process.

### **2. Suma Travel**

A premier travel partner offering air travel tickets, hotel reservations, business trips, holiday packages, and family vacations. Suma Travel provides personalized itineraries and competitive rates, especially for employment-related travel to the Middle East and beyond.

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# ***Vision,*** **Mission & Core Values**

## ■ **Vision**

To become a trusted leader in ethical recruitment, employment development, and travel services, driving growth and opportunity across Africa and the world.

## ■ **Mission**

To deliver sustainable workforce and travel solutions that empower individuals and organizations while maintaining the highest ethical and professional standards.

## ■ **Core Values**

- **Integrity:** We uphold honesty and fairness in every engagement.
- **Professionalism:** Our operations reflect discipline, respect, and diligence.
- **Transparency:** We ensure accountability in every recruitment and travel process.
- **Empowerment:** We create pathways for individuals to achieve meaningful work and global exposure.
- **Excellence:** We strive for superior results in every service we provide.





## Corporate Background

Suma Consultancy Services Ltd began as a vision to bridge the employment gap between Sierra Leone's vibrant workforce and the growing labor demand in international markets.

With over three years of operational excellence, we have become a leading name in workforce mobilization and ethical recruitment. Our record includes:

**2,300+**

**Successful overseas placements** in Saudi Arabia and Dubai.

**98%**

**Retention rate**, with only minimal early returns.

**27+**

**Active local company partnerships** within Sierra Leone.

**3,333+**

**Qualified candidates** ready for local and international deployment.

**We are proud to be recognized as the number one employment agency in Sierra Leone, known for professionalism, compliance, and reliability.**

# Our Services



## **1** Employment and Recruitment Solutions

Connecting skilled, semi-skilled, and domestic workers to reputable employers in the Middle East, Africa, and beyond. Our services include sourcing, screening, documentation, and post-deployment monitoring.

## **2** Labour and Domestic Worker Recruitment

Providing professionally trained housemaids, caregivers, nannies, security, welders, masons, IT Technicians, factory hands, doctors, nurses, waiters, carpenters, tilers, drivers (taxi, heavy duty, family), Graphic Designers, Event Planning Assistants and support staff who are culturally prepared and compliant with host-country regulations.

## **3** General Employment Services

Recruitment of mid-level clerical, hospitality, and technical personnel to meet diverse organizational needs.

## **4** Travel and Tourism Services

- Air travel tickets (with exclusive employment travel discounts)
- Hotel and accommodation bookings
- Holiday packages and honeymoon trips

# Strategic Partnerships

We proudly collaborate with world-class partners that enhance our service delivery and connectivity:

1

## Ethiopian Airlines

Offering affordable and flexible employment travel solutions to the Middle East.



2

## Royal Air Maroc

Providing reliable, competitive airfares for regional and international destinations.



These alliances ensure that our clients enjoy **cost-effective, secure, and comfortable travel experiences** from Sierra Leone to global destinations.



# *The Suma* **Recruitment Process**

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**Our recruitment framework ensures transparency, efficiency, and full legal compliance:**

## **1 Candidate Sourcing**

Advertising and database screening for qualified applicants.

## **2 Pre-Screening & Employer Interview**

Structured assessments, Video CVs, and online interviews based on employer requirement

## **3 Medical Checkups**

GCC Medical Standard conducted at accredited centers for certified fitness. Pre-medical before candidate is accepted, Main Medical before contract and pre-departure medical

## **4 Documentation & Visa Processing**

Coordinated with embassies and partner institutions.

## **5 Pre-Departure Training**

Focused on workplace ethics, cultural orientation, and safety.

## **6 Final Clearance & Travel**

Exit permits from Ministry of Labour, labour card, family guarantor consent, and flight arrangements.

## **7 Arrival & Post-Deployment Monitoring**

Continuous communication and monitoring between Suma, employer, and employee. Facilitate end of contract return to Sierra Leone

# **Training and Certification**

## ***Suma's Training Recruitment School***

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**Our Suma's Training Recruitment School provides vocational, training before candidates are put on database or official recruitment platforms and pre-departure training programs designed to prepare workers for excellence in diverse fields, including:**

- Domestic Work (housemaids, caregivers, nurses)
- Skilled Trades (carpenters, electricians, construction workers, welders, waiters, waitresses, restaurant cleaners, hospital cleaners, office cleaners, bar attendants)
- Technical Services (AC technicians and maintenance professionals)

All trainees receive certifications endorsed by relevant authorities, ensuring readiness for international deployment.



# Foundation for Suma Employment

## Local and Global Reach

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**Our Foundation for Suma Employment strengthens both domestic and international operations through:**

- Access to a vast database of qualified local workers – 3,333+
- Strong partnerships with 27+ local companies.
- Proven systems for worker management and complaint resolution.

This dual focus ensures Suma remains grounded in community development while actively expanding its international presence.





# Key Achievements

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**Suma Consultancy Services Ltd continues to build strategic alliances and receive international recognition:**

## **1 Partnerships with Government Agencies**

Established cooperation with labor ministries in Saudi Arabia, Qatar, Turkey, and Oman to promote ethical recruitment and workforce development.

## **2 Advisory Role**

Our CEO is a Coordinator for Migration and International Employment to the Ministry of Labour in Sierra Leone

## **3 Global Recognition**

Meeting with the Qatari Minister of Labour to discuss workforce collaboration between Qatar and Sierra Leone

## **4 International Engagement**

Officially invited to the Labour Ministers' Islamic Conference in Qatar (October 15–17, 2025).

## **5 Future Agreements**

Ongoing discussions with Turkey, UAE, Kuwait, and Oman for new employment development and cooperation accords.

These achievements underscore our credibility as a **key partner in Africa's international employment agenda.**

# Photo Gallery

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## Our CEO with the Minister of Labour, Qatar



# Photo Gallery

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**Our CEO in discussions with the Minister of Labour, Turkey  
together with the Minister of Labour, Sierra Leone**





# Photo Gallery

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**Our CEO in discussions with the Minister of Labour,  
Lebanon together with the Minister of Labour, Sierra Leone**





# Photo Gallery

**Our CEO in discussions with the Minister of Labour, Oman  
together with the Minister of Labour, Sierra Leone**



# Value Proposition

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**Suma Consultancy Services Ltd stands out for its consistency, compliance, and compassion:**

## **1 Guaranteed Retention**

Family-backed guarantor system for accountability.

## **2 Ethical & Transparent Processes**

Documented and verifiable transactions.

## **3 Low Return Rate**

Fewer than 0.5% of workers return early.

## **4 Performance Assurance**

Every candidate trained, vetted, and job-ready before deployment.

# Compliance, Licensing, and Quality Assurance

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**We operate in full compliance with Sierra Leone's Ministry of Labour and international legal frameworks, ensuring safe and ethical recruitment practices.**

Our compliance structure includes:

- Adherence to **ILO and Organization of Islamic Cooperation (OIC) Fair Recruitment Guidelines.**
- Alignment with the **Musaned System** for Saudi Arabia.
- Transparent contracts, worker consent documentation, and periodic audits.

We take pride in offering employers peace of mind and candidates legal protection throughout the recruitment journey.

# *The Suma* **Assurance Commitment**

**Every partnership with Suma Consultancy Services Ltd is guided by integrity, transparency, and accountability.**

**We guarantee:**

## **100%**

### **Proven Performance**

All workers pre-trained and job-ready.

## **100%**

### **Reliable Attendance**

Full monitoring throughout the probation period.

## **100%**

### **Retention Compliance**

Family and guarantor-supported retention

Should any worker return within probation, Suma bears all replacement costs — reaffirming our dedication to long-term partnerships.







## ***Get in Touch***



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